

(OFFICE ORDER ADMINISTRATION DEPARTMENT)

File No. IIRM/ADMN/DIR/2025/1193

Dt. 24 July 2025

**Sub : Constitution of Committees as per AICTE Regulations -
Anti-Ragging Committee**

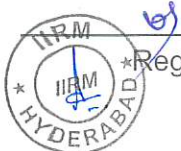
1. The following members are nominated for the Anti-Ragging Committee:
 - (i) Principal – Chairperson
 - (ii) PGDM Program Coordinator – Member
 - (iii) Mr. K. Sridhar, Sr. Administrative Officer - Member
 - (iv) Ms. Ch. Srivalli, Assistant Professor – Member Convener
 - (v) Student representative, PGDM Batch 2024-26
 - (vi) Student representative, PGDM Batch 2025-27
 - (vii) Sub-Inspector, Gachibowli P.S – MemberEmail: administration@theiirm.ac.in
2. In the absence of the Chairperson, PGDM Program Coordinator will act as Chairperson of the Committee.
3. The quorum of the Committee shall be at least 03 members present, including Convener in which one student member is part and Chairperson/acting Chairperson.
4. The members of the committee are mandated to meet once in every 04 months and the minutes of the meeting should be filed in the Minutes book maintained by Mr. N. Sridhar, Assistant. Apart from regular meetings, at certain times, if situation so warrants, quick meeting at short notice will also be convened to ensure prompt and timely action on complaints. Minutes of the meetings to be put up to the Director.
5. The following are the guidelines for the Anti-Ragging Committee:
 - (i) All matters related to ragging/harassment of fellow student(s) by other student(s) within the campus or any such occurrences/related issues will be dealt as per the latest available AICTE regulations on the subject.
 - (ii) Organize Seminars and workshops for the students, to sensitize them and ensure knowledge and awareness of the rights, entitlements, and responsibilities on eradication of ragging.

The Committee will be in force from 1st July 2025 to 30th June 2026. Any changes in the Committee during this period will be notified.


Atanu K Das
Director

To

- 1) All Concerned Members
- 2) Faculty & Staff – for information
- 3) NOTICE BOARDS



(OFFICE ORDER ADMINISTRATION DEPARTMENT)

File No. IIRM/ ADMN/DIR/2025/1194

Dt. 24 July 2025

**Sub : Constitution of Committees as per AICTE Regulations -
Anti-Ragging Squad**

1. The following members are nominated for the Anti-Ragging Squad:

- (i) Dr. C. Madhavi Prasad, Associate Professor- Chairperson
 - (ii) PGDM Program Coordinator - Member
 - (iii) Mr. R. Ravi Kiran, Placements Officer - Member
 - (iv) Mr. R. Jagannath, Superintendent (Residential area) - Member Convener
 - (v) Student representative, PGDM Batch 2024-26
 - (vi) Student representative, PGDM Batch 2025-27
 - (vii) Sub-Inspector, Gachibowli P.S - Member
- Email: administration@theiirm.ac.in

2. In the absence of the Chairperson, PGDM Program Coordinator will act as Chairperson of the Committee.

3. The quorum of the Committee shall be at least 03 members present, including Convener in which one student member is part and Chairperson/ acting Chairperson.

4. The members of the committee are mandated to meet once in every 04 months and the minutes of the meeting should be filed in the Minutes book maintained by Mr. N. Sridhar, Assistant. Apart from regular meetings, at certain times, if situation so warrants, quick meeting at short notice will also be convened to ensure prompt and timely action on complaints. Minutes of the meetings to be put up to the Director.

5. The following are the guidelines for the Anti-Ragging Squad :

- i. All matters related to ragging / harassment of fellow student (s) by other student (s) within the campus or any such occurrences / related issues will be dealt as per the latest available AICTE regulations on the subject.
- ii. Surprise inspection of hostels, student accommodation, canteens, rest cum recreational rooms, toilets, bus-stands and any other measures which would augur well in preventing/ quelling ragging and any uncalled-for behavior / incident shall be undertaken by the Committee.

The Committee will be in force from 1st July 2025 to 30th June 2026. Any changes in the Committee during this period will be notified.



Atanu K Das
Director

To

- 1) All Concerned Members
- 2) Faculty & Staff - for information
- 3) NOTICE BOARDS



Regd. Office : Sy.No. 111/1 & 115/1, Financial District, Gachibowli, Hyderabad - 500 032, India.

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(OFFICE ORDER ADMINISTRATION DEPARTMENT)

File No. IIRM/ADMN/DIR/2025/1195

Dt. 24 July 2025

**Sub : Constitution of Committees as per AICTE Regulations -
Student Grievance Redressal Committee**

1. The following members are nominated for the Student Grievance Redressal Committee (SGRC):
 - (i) Principal - Chairperson
 - (ii) PGDM Program Coordinator - Member
 - (iii) Mr. K. Sridhar, Sr. Administrative Officer - Member
 - (iv) Dr. C. Madhavi Prasad, Associate Professor - Member
 - (v) Dr. M.P. Shiva Kumar, Associate Professor - Member Convener
Email: grievances@theiirm.ac.in
2. In the absence of the Chairperson, PGDM Program Coordinator will act as Chairperson of the Committee.
3. The quorum of the Committee shall be at least 03 members present, including Convener and chairperson/acting chairperson.
4. Irrespective of the grievance reference received, the members of the Committee are mandated to meet once in every 04 months irrespective of the grievance reference received and the minutes of the meeting should be filed in the Minutes book maintained by Mr. N. Sridhar, Assistant. Apart from regular meetings, at certain times, if situation so warrants, quick meeting at short notice will also be convened to ensure prompt and timely action on complaints. Minutes of the meetings to be put up to the Director.
5. The following are the guidelines for the SGRC:
 - i. The members of the committee are mandated to meet upon receipt of the Grievance. The committee will meet and dispose of the matter appropriately. In all cases, a written reply will be given to the complainant.
 - ii. The action report of the Committee should be submitted to the Director within 03 working days related to all Grievances received and action taken thereon.

The Committee will be in force from 1st July 2025 to 30th June 2026. Any changes in the Committee during this period will be notified.


Atanu K Das
Director

To

- 1) All Concerned Members
- 2) Faculty & Staff - for information
- 3) NOTICE BOARDS



(OFFICE ORDER ADMINISTRATION DEPARTMENT)

File No. IIRM/ ADMN/DIR/2025/1196

Dt. 24 July 2025

**Sub: Constitution of Committees as per AICTE Regulations -
Student Counselling Committee**

1. The following members are nominated for the Student Counselling Committee (SCC):
 - (i) Principal – Chairperson
 - (ii) PGDM Coordinator – Member
 - (iii) Ms. Ch. Srivalli, Assistant Professor – Member
 - (iv) Mr. Kumar Sudheer Raj, Assistant Professor - Member
 - (v) Mr. D. Sathya Vittal, Assistant Professor – Member ConvenerEmail: administration@theiirm.ac.in
2. In the absence of the Chairperson, PGDM Program Coordinator will act as Chairperson of the Committee.
3. The quorum of the Committee shall be at least 03 members present, including Convener and Chairperson/acting Chairperson.
4. The members of the above committees are mandated to meet once in every 04 months and the minutes of the meeting should be filed in the Minutes book maintained by Mr. N. Sridhar, Assistant. Minutes of the meetings to be put up to the Director.
5. The following are the guidelines for the SCC:
 - i. The Committee must provide support and guidance for effective counselling to the students at least twice a month in tutorial groups, about the problems in academics or anything concerning them.
 - ii. Provide assistance to students having personal, emotional, social and academic problems studying in the Institute and residing in the hostel.
 - iii. To encourage the students to do quality work, creative problem-solving, promote self-learning, self-improvements and communication and help the students to reduce mistakes there by creating positive attribute throughout the study period at the Institute.
 - iv. To conduct programs on well-being, mental health and other behavioural skills through external resources.

The Committee will be in force from 1st July 2025 to 30th June 2026. Any changes in the Committee during this period will be notified.


Atanu K Das
Director

To

- 1) All Concerned Members
- 2) Faculty & Staff – for information
- 3) NOTICE BOARDS

(OFFICE ORDER ADMINISTRATION DEPARTMENT)

File No. IIRM/ ADMN/DIR/2025/1197

Dt. 24 July 2025

**Sub: Constitution of Committees as per AICTE Regulations -
Training & Placement Cell**

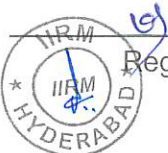
1. The following members are nominated for the Training & Placement Cell:
 - (i) Principal - Chairperson
 - (ii) PGDM Program Coordinator - Member
 - (iii) Mr. K. Sridhar, Sr. Administrative Officer - Member
 - (iv) Mr. R. Ravi Kiran, Placement Officer - Member
 - (v) Mr. M. Sheshivardhan, Senior Assistant - Member ConvenerEmail: Placements@theiirm.ac.in
2. In the absence of the Chairperson, PGDM Coordinator will act as Chairperson of the Committee.
3. The quorum of the Committee shall be at least 03 members present, including Convener and Chairperson/acting Chairperson.
4. The members of the committee are mandated to meet once in every 04 months and the minutes of the meeting should be filed in the Minutes book maintained by Mr. N. Sridhar, Assistant. Minutes of the meetings to be put up to the Director.
5. The following are the guidelines for the Training and placement cell:
 - i. Create awareness about "career planning" and "career mapping" among the students from day one.
 - ii. Train the students through Mock Interviews to perform well in professional interviews as per the expectations of the corporate world.
 - iii. Train the students on Personality development & group discussion techniques.
 - iv. Conduct online tests and sharing the results. The Committee must provide support and guidance for effective counselling to the students at least twice a month in tutorial groups.

The Committee will be in force from 1st July 2025 to 30th June 2026. Any changes in the Committee during this period will be notified.


Atanu K Das
Director

To

- 1) All Concerned Members
- 2) Faculty & Staff - for information
- 3) NOTICE BOARDS



(OFFICE ORDER ADMINISTRATION DEPARTMENT)

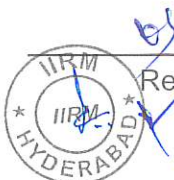
File No. IIRM/ ADMN/DIR/2025/1198

Dt. 24 July 2025

**Sub : Constitution of Committees as per AICTE Regulations -
Institution - Industry Cell**

1. The following members are nominated for the Institution - Industry Cell:
 - (i) Principal - Chairperson
 - (ii) Dr. M.P. Shiva Kumar, Associate Professor – Member
 - (iii) Mr. K. Sridhar, Sr. Administrative Officer - Member
 - (iv) Mr. R. Ravi Kiran, Placement Officer- Member
 - (v) Mr. M. Sheshivardhan, Senior Assistant – Member ConvenerEmail: Placements@theiirm.ac.in
2. In the absence of the Chairperson, Dr. M.P. Shiva Kumar will act as Chairperson of the Committee.
3. The quorum of the Committee shall be at least 03 members present, including Convener and Chairperson/acting Chairperson.
4. The members of the Committee are mandated to meet once in every 04 months and the minutes of the meeting should be filed in the Minutes book maintained by Mr. N. Sridhar, Assistant. Minutes of the meetings to be put up to the Director.
5. The following are the guidelines for the Institution-Industry cell:
 - i. Identifying potential industry partners and establishing collaborations with them for various academic and research initiatives.
 - ii. Organizing industry visits, internships, and industrial training programs to expose students to real-world work environments and industry practices.
 - iii. Arranging guest lectures, workshops, seminars, and conferences with industry experts to share their knowledge and experiences with students and faculty.
 - iv. Facilitating joint research projects, consultancy services, and industry-sponsored research programs.
 - v. Promoting entrepreneurship and industry-driven innovation among students by organizing entrepreneurship development programs, startup incubation support, and industry mentoring.
 - vi. Creating and maintaining a database of industry contacts, opportunities, and resources for students and faculty members.

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Dt. 24 July 2025

Sub : Constitution of Committees as per AICTE Regulations –
Institution - Industry Cell

.. 2 ..

- vii. Assisting students in securing placements and internships in reputed companies through industry tie-ups and campus recruitment drives.
- viii. Conducting industry surveys and market research to identify emerging trends, skill requirements, and industry expectations for curriculum development and program updates.
- ix. Organizing industry-focused skill development programs, workshops, and training sessions to enhance the employability of students.
- x. Monitoring and evaluating the effectiveness of industry interactions and initiatives to assess their impact on student learning outcomes and employability.
- xi. Regular interaction with the students by the corporate leaders to sensitize them on the industry requirements.

The Committee will be in force from 1st July 2025 to 30th June 2026. Any changes in the Committee during this period will be notified.


Atanu K Das
Director

To

- 1) All Concerned Members
- 2) Faculty & Staff – for information
- 3) NOTICE BOARDS



(OFFICE ORDER ADMINISTRATION DEPARTMENT)

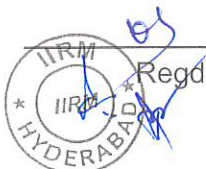
File No. IIRM/ADMN/DIR/2025/1199

Dt. 24 July 2025

**Sub : Constitution of Committees as per AICTE Regulations -
Sexual Harassment Committee**

1. The following members are nominated for the Sexual Harassment Committee :
 - (i) Dr. C. Madhavi Prasad, Associate Professor - Chairperson
 - (ii) Dr. C. Vijendra, Associate Professor - Member
 - (iii) Mr. K. Sridhar, Sr. Administrative Officer - Member
 - (iv) Dr. G. Srimannarayana, Assistant Professor - Member
 - (v) Student representative, PGDM Batch 2024-26
 - (vi) Student representative, PGDM Batch 2024-26
 - (vii) Student representative, PGDM Batch 2025-27
 - (viii) Ms. M. Savithri Sravanthi, Advocate- External Member
 - (ix) Ms. Ch. Srivalli, Assistant Professor- Member / Convener
Email: SHC@theiirm.ac.in
2. In the absence of the Chairperson, Dr. C. Vijendra will act as Chairperson of the Committee.
3. The quorum of the Committee shall be at least 03 members present, including Convener and Chairperson/acting Chairperson.
4. The members of the committee are mandated to meet once in every 04 months and the minutes of the meeting should be filed in the Minutes book maintained by Mr. N. Sridhar, Assistant. Apart from regular meetings, at certain times, if the situation warrants, a quick meeting will also be convened on short notice to ensure prompt and timely action on complaints. Minutes of the meetings to be put up to the Director.
5. The following are the guidelines for the Sexual Harassment Committee:
 - i. Receive complaints on sexual harassment at the workplace from an aggrieved woman.
 - ii. Inquire into the complaint received.
 - iii. Make recommendations to the competent authority on the action decided pursuant to its inquiry of such complaint made.
 - iv. Committee needs to provide assistance if any staff or a student chooses to file a complaint with the police. Provide mechanisms of dispute redressal and dialogue without undermining complainant's rights.
 - v. Protect the identities of all parties involved.
 - vi. Provide interim relief during the pendency of the complaint.

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File No. IIRM/ ADMN/DIR/2025/1199

Dt. 24 July 2025

Sub : Constitution of Committees as per AICTE Regulations –
Sexual Harassment Committee

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- vii. Ensure that victims or witnesses are not victimized or discriminated against while dealing with complaints.
- viii. Ensure prohibition of retaliation or adverse action against covered individuals.
- ix. Engage with parent / guardian of students, if need be.
- x. Creating an annual report and submitting it to the head of the Institution. This annual report needs to be prepared every calendar year and should incorporate the following:
 - o Number of complaints of sexual harassment received in the year.
 - o Number of complaints disposed of in the year.
 - o Number of cases pending for more than 90 days.
 - o Number of workshops/awareness programs against sexual harassment carried out in the year. Nature of action taken by the employer.

The Committee will be in force from 1st July 2025 to 30th June 2026. Any changes in the Committee during this period will be notified.


Atanu K Das
Director

To

- 1) All Concerned Members
- 2) Faculty & Staff – for information
- 3) NOTICE BOARDS



(OFFICE ORDER ADMINISTRATION DEPARTMENT)

File No. IIRM/ ADMN/DIR/2025/1200

Dt. 24 July 2025

**Sub : Constitution of Committees as per AICTE Regulations -
SC / ST Committee**

1. The following members are nominated for the SC / ST Committee:
 - (i) Principal - Chairperson
 - (ii) Dr. V. Suresh Naik, Associate Professor – Member
 - (iii) Mr. Kumar Sudheer Raj, Assistant Professor – Member
 - (iv) Ms. Ch. Srivalli, Assistant Professor- Member / ConvenerEmail: administration@theiirm.ac.in
2. In the absence of the Chairperson, Dr. V. Suresh Naik will act as Chairperson of the Committee.
3. The quorum of the Committee shall be at least 03 members present, including Convener and Chairperson/acting Chairperson.
4. The members of the committee are mandated to meet once in every 04 months and the minutes of the meeting should be filed in the Minutes book maintained by Mr. N. Sridhar, Assistant. Apart from regular meetings, at certain times, if the situation warrants, a quick meeting will also be convened on short notice to ensure prompt and timely action on complaints. Minutes of the meetings to be put up to the Director.
5. The following are the guidelines for the SC / ST Committee:
 - i. To counsel and guide SC/ ST students and help them to manage academic and personal issues of college life effectively.
 - ii. To ensure provisions of an environment where all such students feel safe and secure.
 - iii. To provide prompt counseling for any emotional emergencies arising on account of any event at the campus.
 - iv. To provide the mechanism to redress the grievances of SC/ST students, if any.
 - v. To ensure protection and reservation as provided in the constitution of India.

The Committee shall be in force from 1st July 2025 to 30th June 2026. Any changes in the Committee during this period will be notified.


Atanu K Das
Director

To

- 1) All Concerned Members
- 2) Faculty & Staff – for information
- 3) NOTICE BOARDS



(OFFICE ORDER ADMINISTRATION DEPARTMENT)

File No. IIRM/ADMN/DIR/2025/1201

Dt. 24 July 2025

**Sub: Constitution of Committees as per AICTE Regulations -
Internal Complaint Committee**

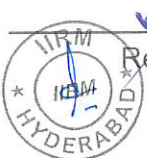
1. The following members are nominated for the Internal Complaint Committee:
 - (i) Principal - Chairperson
 - (ii) Dr. C. Madhavi Prasad, Associate Professor - Member
 - (iii) Mr. K. Sridhar, Sr. Administrative Officer - Member
 - (iv) Mr. P. Venkata Vijay Kumar, Associate Professor - Member
 - (v) Ms. Ch. Srivalli, Assistant Professor- Member ConvenerEmail: administration@theiirm.ac.in
2. In the absence of the Chairperson, Dr. C. Madhavi Prasad will act as Chairperson of the Committee.
3. The quorum of the Committee shall be at least 03 members present, including Convener and Chairperson/acting Chairperson.
4. The members of the committee are mandated to meet once in every 04 months and the minutes of the meeting should be filed in the Minutes book maintained by Mr. N. Sridhar, Assistant. Apart from regular meetings, at certain times, if the situation warrants, a quick meeting will also be convened on short notice to ensure prompt and timely action on complaints. Minutes of the meetings to be put up to the Director.
5. The following are the guidelines for the Internal Complaint Committee:
 - i. To enquire the complaints received from students or staff of the Institute.
 - ii. To conduct various gender sensitization programs.
 - iii. To impose penalty or punishment.
 - iv. To deal appropriately with reported cases of sexual harassment, abuse or discrimination, and initiate action against particular grievances in respect of unfair treatment due to gender bias. The process of conciliation shall be initiated only on receipt of a request in writing from the complainant.

The Committee shall be in force from 1st July 2025 to 30th June 2026. Any changes in the Committee during this period will be notified.


Atanu K Das
Director

To

- 1) All Concerned Members
- 2) Faculty & Staff - for information
- 3) NOTICE BOARDS



(OFFICE ORDER ADMINISTRATION DEPARTMENT)

File No. IIRM/ ADMN/DIR/2025/1202

Dt. 24 July 2025

**Sub: Constitution of Committees as per AICTE Regulations -
Internal Quality Assurance Cell**

1. The following members are nominated for the Internal Quality Assurance Cell:
 - (i) Principal - Chairperson
 - (ii) Dr. G. Srimannarayana, Assistant Professor – Member
 - (iii) Mr. P. Venkata Vijay Kumar, Associate Professor – Member
 - (iv) Ms. Ch. Srivalli, Assistant Professor- Member ConvenerEmail: administration@theiirm.ac.in
2. In the absence of the Chairperson, Dr. G. Srimannarayana will act as Chairperson of the Committee.
3. The quorum of the Committee shall be at least 03 members present, including Convener and Chairperson/ acting Chairperson.
4. The members of the committee are mandated to meet once in every 04 months and the minutes of the meeting should be filed in the Minutes book maintained by Mr. N. Sridhar, Assistant. Minutes of the meetings to be put up to the Director.
5. The following are the guidelines for the Internal Quality Assurance Cell:
 - i. Development and application of quality benchmarks/parameters for various academic and administrative activities of the Institution.
 - ii. Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
 - iii. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
 - iv. Dissemination of information on various quality parameters of higher education;
 - v. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
 - vi. Documentation of the various programs/activities leading to quality improvement.

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File No. IIRM/ ADMN/DIR/2025/1202

Dt. 24 July 2025

Sub: Constitution of Committees as per AICTE Regulations –
Internal Quality Assurance Cell

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- vii. Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
- viii. Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing institutional quality.
- ix. Development of Quality Culture in the institution.
- x. Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines.

The Committee shall be in force from 1st July 2025 to 30th June 2026. Any changes in the Committee during this period will be notified.


Atanu K Das
Director

To

- 1) All Concerned Members
- 2) Faculty & Staff - for information
- 3) NOTICE BOARDS



(OFFICE ORDER ADMINISTRATION DEPARTMENT)

File No. IIRM/ ADMN/DIR/2025/1203

Dt. 24 July 2025

**Sub : Constitution of Committees as per AICTE Regulations -
Innovation Cell / Club**

1. The following members are nominated for the Innovation Cell / Club:
 - (i) Dr. C. Madhavi Prasad, Associate Professor- Chairperson
 - (ii) Dr. G. Srimannarayana, Assistant Professor – Member
 - (iii) Mr. P. Venkata Vijay Kumar, Associate Professor – Member
 - (iv) Dr. V. Suresh Naik, Associate Professor - Member ConvenerEmail: administration@theiirm.ac.in
2. In the absence of the Chairperson, Dr. G. Srimannarayana will act as Chairperson of the Committee.
3. The quorum of the Committee shall be at least 03 members present, including Convener and Chairperson/ acting Chairperson.
4. The members of the committee are mandated to meet once in every 04 months and the minutes of the meeting should be filed in the Minutes book maintained by Mr. N. Sridhar, Assistant. Minutes of the meetings to be put up to the Director.
5. The following are the guidelines for the Innovation Cell / Club:
 - i. Enrolment of students as Innovation club member and allow them to work on innovative project.
 - ii. Periodic activities, workshops and competitions to keep the spark of creativity, innovation, design alive and thriving in students.
 - iii. Guidance for the development of innovative scientific solutions to solve everyday problems.
 - iv. To provide technical support in the form of basic tool, shackles, equipment, raw materials and project manual/report.
 - v. To monitor the activities of innovation club.
 - vi. To encourage the students to apply for various funds for their innovative projects.

The Committee shall be in force from 1st July 2025 to 30th June 2026. Any changes in the Committee during this period will be notified.



Atanu K Das
Director

To

- 1) All Concerned Members
- 2) Faculty & Staff – for information
- 3) NOTICE BOARDS



(OFFICE ORDER ADMINISTRATION DEPARTMENT)

File No. IIRM/ ADMN/DIR/2025/1204

Dt. 24 July 2025

**Sub : Constitution of Committees as per AICTE Regulations -
Implementation of Startup Policy Committee**

1. The following members are nominated for the Implementation of Startup Policy Committee:
 - (i) Principal - Chairperson
 - (ii) Dr. V. Suresh Naik, Associate Professor – Member
 - (iii) Dr. C. Vijendra, Associate Professor- Member
 - (iv) Mr. A. Deepak Kumar, Assistant Professor- Member Convener
Email: administration@theiirm.ac.in
2. In the absence of the Chairperson, Dr. V. Suresh Naik will act as Chairperson of the Committee.
3. The quorum of the Committee shall be at least 03 members present, including Convener and Chairperson/ acting Chairperson.
4. The members of the committee are mandated to meet once in every 04 months and the minutes of the meeting should be filed in the Minutes book maintained by Mr. N. Sridhar, Assistant. Minutes of the meetings to be put up to the Director.
5. The following are the guidelines for the Implementation of Startup Policy:
 - i. To impart knowledge in Innovation, Entrepreneurship development and startup among the students and faculty/staffs.
 - ii. To gear up the educational infrastructure of the institute towards start-ups cell/IIC and entrepreneurship/innovation opportunities for students, faculty members and staffs.
 - iii. To reinforce the innovation and entrepreneurship through problem solving based learning.
 - iv. To provide enabling mechanisms to start-ups, through training and skill development, capacity building, networking, access to knowledge and support services, etc. regularly.
 - v. To encourage and support students, faculty, and staff to consider start-ups and entrepreneurship as a career option.

.. 2..



File No. IIRM/ADMN/DIR/2025/1204

Dt. 24 July 2025

Sub : Constitution of Committees as per AICTE Regulations -
Implementation of Startup Policy Committee

.. 2 ..

- vi. To promote entrepreneurial and innovation culture among the students to enable them in contributing to the development of the society and the nation. Enrolment of students as Innovation club member and allow them to work on innovative project.

The Committee shall be in force from 1st July 2025 to 30th June 2026. Any changes in the Committee during this period will be notified.


Atanu K Das
Director

To

- 1) All Concerned Members
- 2) Faculty & Staff - for information
- 3) NOTICE BOARDS



(OFFICE ORDER ADMINISTRATION DEPARTMENT)

File No. IIRM/ ADMN/DIR/2025/1205

Dt. 24 July 2025

**Sub : Constitution of Committees as per AICTE Regulations -
Medical and Counselling Committee**

1. The following members are nominated for the Medical and Counselling Committee:
 - (i) Principal - Chairperson
 - (ii) Mr. A. Deepak Kumar, Assistant Professor- Member
 - (iii) Dr. G. Pradeep Kumar, Resident Doctor- Member
 - (iv) Mr. K. Sridhar, Sr. Administrative Officer - Member
 - (v) Ms. Ch. Srivalli, Assistant Professor - Member Convener
Email: administration@theiirm.ac.in
2. In the absence of the Chairperson, Mr. A. Deepak Kumar will act as Chairperson of the Committee.
3. The quorum of the Committee shall be at least 03 members present, including Convener and Chairperson/acting Chairperson.
4. The members of the committee are mandated to meet once in every 04 months and the minutes of the meeting should be filed in the Minutes book maintained by Mr. N. Sridhar, Assistant. Minutes of the meetings to be put up to the Director.
5. The following are the guidelines for the Medical and Counselling:
 - i. Addresses the overall well-being of students, including their physical and mental health, and implements programs for student support, counseling, and career guidance.
 - ii. Ensures the implementation of infection control protocols and practices within the Institute to prevent healthcare-associated infections.
 - iii. Conduct training programs on counselling skills for faculty & staff.
 - iv. Conduct sessions for the students on health awareness, mental health and psychological issues.

The Committee shall be in force from 1st July 2025 to 30th June 2026. Any changes in the Committee during this period will be notified.



Atanu K Das
Director

To

- 1) All Concerned Members
- 2) Faculty & Staff - for information
- 3) NOTICE BOARDS



(OFFICE ORDER ADMINISTRATION DEPARTMENT)

File No. IIRM/ ADMN/DIR/2025/1206

Dt. 24 July 2025

**Sub : Constitution of Committees as per AICTE Regulations -
Food Safety and Standard Committee**

1. The following members are nominated for the Food Safety and Standard Committee:
 - (i) Dr. M.P. Shiva Kumar, Associate Professor - Chairperson
 - (ii) Mr. Ch. Srivalli, Assistant Professor- Member
 - (iii) Mr. K. Sridhar, Sr. Administrative Officer - Member
 - (iv) Mr. R. Jagannath, Superintendent (Residential Area) - Member convener
 - (v) Student representative, PGDM Batch 2024-26
 - (vi) Student representative, PGDM Batch 2025-27Email: administration@theiirm.ac.in
2. In the absence of the Chairperson, Ms. Ch. Srivalli will act as Chairperson of the Committee.
3. The quorum of the Committee shall be at least 03 members present, including Convener and Chairperson/acting Chairperson.
4. The members of the committee are mandated to meet once in every 04 months and the minutes of the meeting should be filed in the Minutes book maintained by Mr. N. Sridhar, Assistant. Apart from regular meetings, at certain times, if the situation warrants, a quick meeting will also be convened on short notice to ensure prompt and timely action on complaints. Minutes of the meetings to be put up to the Director.
5. The following are the guidelines for the Food Safety and Standard:
 - i. Food safety committee is formed to maintain food hygiene and provide health and nutrition food for the Students, Faculty & Staff in the Institute.
 - ii. To check food quality by visiting canteen and submit monthly report to the authority.
 - iii. To check the date of manufacturing of food products and maintain a hygienic condition in food processing area.
 - iv. Investigate any complaints which may be made in writing in respect to food served in the canteen and submit the report to the authority.

The Committee shall be in force from 1st July 2025 to 30th June 2026. Any changes in the Committee during this period will be notified.


Atanu K Das
Director

To

- 1) All Concerned Members
- 2) Faculty & Staff - for information
- 3) NOTICE BOARDS

(OFFICE ORDER ADMINISTRATION DEPARTMENT)

File No. IIRM/ ADMN/ DIR/ 2025/ 1207

Dt. 24 July 2025

**Sub : Constitution of Committees as per AICTE Regulations -
Implementation of Ombudsman Committee**

1. The following members are nominated for the Implementation of Ombudsman Committee:
 - (i) Principal - Chairperson
 - (ii) Mr. P. Venkata Vijay Kumar, Associate Professor – Member
 - (iii) Ms. Shiksha Shaha, GM, IRDAI – External Member
 - (iv) Mr. Kumar Sudheer Raj, Assistant Professor- Member ConvenerEmail: administration@theiirm.ac.in
2. In the absence of the Chairperson, Mr. P. Venkata Vijay Kumar will act as Chairperson of the Committee.
3. The quorum of the Committee shall be at least 03 members present, including Convener and Chairperson/ acting Chairperson.
4. The members of the committee are mandated to meet once in every 04 months and the minutes of the meeting should be filed in the Minutes book maintained by Mr. N. Sridhar, Assistant. Minutes of the meetings to be put up to the Director.
5. The following are the guidelines for the Implementation of Ombudsman:
 - i. As per the AICTE regulations 2012 committee shall have specific powers and functions to redress a variety of grievances of the students against the Institute, such as, admission to a course and any discrimination in evaluation etc.
 - ii. Committee will meet as and when required and shall submit the report to the authority on the respective grievances received.

The Committee shall be in force from 1st July 2025 to 30th June 2026. Any changes in the Committee during this period will be notified.

Atanu K Das
Director

To

- 1) All Concerned Members
- 2) Faculty & Staff – for information
- 3) NOTICE BOARDS

(OFFICE ORDER ADMINISTRATION DEPARTMENT)

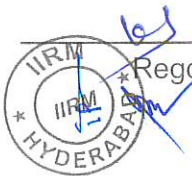
File No. IIRM/ ADMN/DIR/2025/1208

Dt. 24 July 2025

**Sub : Constitution of Committees as per AICTE Regulations -
Implementation of Intellectual Property Rights Cell**

1. The following members are nominated for the Implementation of Intellectual Property Rights Cell:
 - (i) Principal - Chairperson
 - (ii) Dr. M.P. Shiva Kumar, Associate Professor – Member
 - (iii) Dr. K. Srinivasa Rao, Adj. Professor, IIRM – External Member
 - (iv) Mr. Kumar Sudheer Raj, Assistant Professor- Member Convener
Email: administration@theiirm.ac.in
2. In the absence of the Chairperson, Dr. M.P. Shiva Kumar will act as Chairperson of the Committee.
3. The quorum of the Committee shall be at least 03 members present, including Convener and Chairperson/acting Chairperson.
4. The members of the committee are mandated to meet once in every 04 months and the minutes of the meeting should be filed in the Minutes book maintained by Mr. N. Sridhar, Assistant. Minutes of the meetings to be put up to the Director.
5. The following are the guidelines for the Implementation of intellectual property rights cell:
 - i. To encourage creative and innovative research leading to the generation of new knowledge, ideas and inventions.
 - ii. To provide faculty members, staff and students assistance in assessing the patentability and commercial potential of their inventions.
 - iii. To train faculty members, staff and students about provisional patent filing procedures in India as well as the procedure for filing the Applications under the Patent Cooperation Treaty.
 - iv. To make faculty members, staff and students aware about the various requirements/data to be provided for filling of such forms.
 - v. To facilitate the filing of applications and licensing where prima facie the Institute finds it patentable.

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File No. IIRM/ ADMN/DIR/2025/1208

Dt. 24 July 2025

Sub : Constitution of Committees as per AICTE Regulations –
Implementation of Intellectual Property Rights Cell

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- vi. The IPR cell shall help the inventor in drafting the patent application/ or any other IPR application and filling of relevant forms.
- vii. The faculty members/students desirous of filing a patent or for any other IPR application would be given the necessary advice and guidance by the IPR cell.

The Committee shall be in force from 1st July 2025 to 30th June 2026. Any changes in the Committee during this period will be notified.


Atanu K Das
Director

To

- 1) All Concerned Members
- 2) Faculty & Staff – for information
- 3) NOTICE BOARDS

